

## Minutes of the Parish Council Meeting held on Tuesday 2<sup>nd</sup> November 2021 at 7.30pm at Longford Village Hall

**1. Attendance noted as**

Cllrs K Doherty (Chair), J. Ford, M. Wallace, C. Byers

**Also present:** Borough Councillor Bocking

**Members of public present:** One

**Apologies:** Cllr L. Gough, J. Shirley (Clerk)

**2. Declarations of interest in items on the agenda**

None.

**3. Approval of the minutes of the meeting held on 5<sup>th</sup> October 2021**

Council resolved to approve the minutes of the meeting held on 5<sup>th</sup> October 2021.

**4. Co-option (4 vacancies)**

It was noted that Mr Duffy did not take up the position of councillor following co-option at the previous meeting. There were no new applications to fill councillor vacancies by Co-option (4 vacancies).

Members of the Public were invited to address the meeting; a resident raised concerns about flooding on Tewkesbury Road, there were flood warning signs on the road, but the resident wasn't aware of any flooding. There was discussion about verge maintenance by the roundabout.

**To receive a report from the Borough Councillors.**

Cllr Bocking circulated his report prior to the meeting. Cllr Bocking advised that the Police and Crime Commissioner is willing to come out to Longford for a meeting, the parish council was invited to provide suitable dates. Cllr Bocking summarised the high court challenge that the Borough Council had made on an appeal decision.

Cllr Bocking left the meeting.

**5. Finance / Procedures**

5.1. Council received the bank reconciliation and budget versus spend reports for September 2021.

5.2. Council approved the usual donation for a poppy wreath for Remembrance Sunday.

5.3. Council noted that Council has been awarded a National Lottery grant of £2950 for rabbit proof fencing at the allotments; Clerk has requested updated contractor quotes and will bring to next Council meeting for approval. Council expressed thanks to the Clerk for submitting the grant application.

5.4. Council reviewed first draft of budget 2022-23 and made amendments and suggested a new budget heading for Crime Prevention. Final budget for 2022-23 and precept to be approved at the December meeting. **Action: Clerk.**

5.5. Council resolved to adopt the draft Complaints Procedure.

5.6. Council approved the accounts for payment, proposed by Cllr Doherty, seconded by Cllr Ford, all in favour:

Invoice Date	Payee	Net	VAT	Gross	Budget
30/10/21	Salaries & Expenses	455.99	0	455.99	Admin
20/10/21	Police & Crime Commissioner for Gloucestershire Fund Account	250.00	0	250.00	Projects
21/10/21	Greenfields Garden Services Ltd	150.00	30.00	180.00	Maintenance
12/10/21	Royal Mail Group Ltd	300.00	60.00	360.00	Admin
30/09/21	Glebe Contractors	393.14	78.63	471.77	P&OS
				£1717.76	

**6. Parks and Open Spaces & Allotments**

- 6.1. Council noted that a successful allotment work party was held on 16<sup>th</sup> October: a skip full of rubbish collected, and a new plot cleared; Council approved further volunteer work parties to be organised by the clerk.
- 6.2. Council noted quotes have been requested from 3 suppliers for the play area repairs, to be presented to Council at December meeting.
- 6.3. Council received an update on the Sivell Close memorial wildflower area and agree any actions as appropriate.

**7. To note arrangements for community events with Longford Village Hall**

- 7.1. Village fete on Jubilee weekend 2022 – no update.
- 7.2. First Aid – two quotes considered; Council discussed their requirements: CPR, use of Defib and anything else required for emergency first aid. **Action: Clerk** to contact the two providers and seek confirmation that the quoted courses will include those items as a minimum.

**8. Council considered the following planning applications:**

Date received	App Ref	Address	Details	Longford PC Comments
07/10/2021	21/00880/OUT	Land At, Horsbere Drive, Longford	Outline application for a residential development of 24 apartments and associated operations (access reserved for future consideration).	LPC objected to the previous application for flats in this location. LPC maintains its previous objection based on lack of parking, lack of space for wildlife, shading and overlooking neighbouring properties etc.
12/10/2021	21/00133/APP	Land North Of Innsworth Lane, Innsworth	Updated plans: Reserved matters for access, appearance, landscaping, layout and scale for 179 new dwellings on Phase 5 of the residential development.	No comment
20/10/2021	21/00930/FUL	108 Tewkesbury Road, Longford	Installation of a drop kerb for vehicle access onto front of property	No objection

**9. Council discussed updates from Highways**

There has been no update from Highways.

**10. Cllr Wallace outlined the importance of “hedgehog highways”.**

Council discussed how this can be promoted and agreed that Cllr Wallace would produce a leaflet and information that can be used to put on the website and social media. **Action: Cllr Wallace.**

**11. Local Heritage List**

Council had no heritage items to add to the list.

**12. Council received a report on the SLCC Conference attended by the Clerk.**

**13. To receive reports for information:**

- Allotments – no further updates.
- Finance – Cllr Ford will review Finances before the next meeting.
- Personnel – Cllrs Doherty and Ford will arrange to appraise the Clerk.
- Play Park & Playing Field – no further updates.
- Village Hall representative – car boot planned for 30<sup>th</sup> October was cancelled due to lack of volunteers and rainy forecast. The extension to the village hall has commenced.

Next meeting Tuesday 7<sup>th</sup> December 2021 at the village hall.

Meeting closed at 8.53pm.