

LONGFORD PARISH COUNCIL

Email: longfordpc@outlook.com ~ Tel: 07759 118922

1st September 2021

I hereby give notice that the meeting of Longford Parish Council will be held in **Longford Village Hall on Tuesday 7th September 2021 at 7.30pm.**

Members of the Council are hereby summoned to attend for the purpose of transacting the business as set out below.

All residents of the Parish are welcome to attend and a period of 15 minutes is set aside for members of the public to raise questions.

Julie Shirley, Clerk to Longford Parish Council

MEETING AGENDA 7 SEPTEMBER 2021

- 1. To note attendance and apologies for absence**
- 2. To receive declarations of interest in items on the agenda**
- 3. To approve the minutes of the meeting held on 6th July 2021.**
- 4. To review outstanding actions from previous meeting.**
- 5. To consider applications to fill councillor vacancies by Co-option (5 vacancies).**
- 6. Presentation of awards to Allotment Competition winners**

The meeting may be adjourned at this point for members of the Public to speak. (10 mins max)
Members of the public are welcome to speak regarding any matter on the agenda or any items they wish to bring to the attention of the Parish Council; the Parish Council is not permitted to make any decisions during the public session. Members of the public are not permitted to address the meeting once the public session is concluded.

To receive a report from County Councillor (5 mins)
To receive a report from the Borough Councillors (5 mins)

7. Finance / Procedures (30 mins)

- 7.1 To receive the latest bank reconciliations (July) and budget versus spend report for the 2021/22 accounts.
- 7.2 To approve the payment of expenses for Clerk (£138.12).
- 7.3 To consider the disposal of an old laptop
- 7.4 To consider a request to purchase small area of the allotment site
- 7.5 To consider the purchase of finance and allotment software
- 7.6 To consider the maintenance of a walnut tree at the allotments
- 7.7 To agree the amount to contribute to the Police for the Bike Marking event
- 7.8 To consider applying herbicide to the playing field at a cost of £384 inc VAT.
- 7.9 To approve the invoices for payment:

Invoice Date	Payee	Net	VAT	Gross	Budget
31/08/21	Salaries & Expenses	£594.11	£0	£594.11	Admin
23/08/21	Wicksteed Leisure Ltd	£60.00	£12.00	£72.00	P&OS
13/08/21	Venables Pest Control	£60.00	£0	£60.00	P&OS
30/07/21	Glebe Contractors	£393.14	£78.63	£471.77	P&OS
16/07/21	Karen Doherty – reimbursement	£25.45	£0	£25.45	Allotments
				£1223.33	

8. Parks and Open Spaces (15 mins)

- 8.1 To receive the annual play inspection safety report and authorise the clerk to arrange repairs as required.
- 8.2 To note that an order has been placed for a new swing seat and new cradle swing seat at a cost of

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£346+VAT.

8.3 To consider a request for a circus in 2022.

9. To note arrangements for community events with Longford Village Hall (10 mins)

-) Bike Marking – Saturday 28th August
-) Glider / World War talk – Saturday 20th November 2-4pm
-) Car boot - 18th September 2021
-) Village fete on Jubilee weekend 2022.
-) First Aid – to be arranged, council to consider options researched last year.

10. To consider the following planning applications:

Date received	App Ref	Address	Details
23/07/2021	21/00781/FUL	86 & 88 Tewkesbury Road, Longford	Erection of two storey rear extensions
23/08/2021	21/00821/APP	Land North Of Innsworth Lane, Innsworth	Erection of 144 dwellings on Parcel 6

11. To receive an update following recent meeting with Highways (10 mins)

12. To consider supporting the 20mph policy initiative

13. To receive reports from representatives for information only: (5 mins)

-) Allotments
-) Finance
-) Personnel
-) Play Park & Playing Field
-) Village Hall Working Group.

Minutes of the Parish Council Meeting held on Tuesday 6th July 2021 at 7.30pm at Longford Village Hall

1. Attendance noted as

Cllrs K Doherty (Chair), J. Ford, L. Gough (Vice-Chair), M. Wallace. **Also present:** J. Shirley (Clerk), Borough Councillor Bocking, County Councillor Awford

Members of public present: Three

Apologies: Borough Councillor Okleton

2. Declarations of interest in items on the agenda

None.

3. Approval of the minutes of the meeting held on 18th May 2021

Council resolved to approve the minutes of the meeting held on 18th May 2021.

4. Review outstanding actions from previous meeting

All outstanding items are on agenda.

5. Notice of Vacancy

Council noted that the Notice of Vacancy has been displayed for the vacancy left by Cllr P Gough.

6. Co-option (4 vacancies)

There were no applications to fill councillor vacancies by Co-option (4 vacancies).

The meeting was adjourned at this point for members of the Public to speak.

A resident raised the concern about speeding traffic through Longford and inappropriate parking. School transport use Sivell Close as a cut through, and there have been traffic incidents captured on the resident's CCTV. A request was made for speed ramps as they have in Longlevens. Cars are parked on the corners and close to junctions which make turning into the road dangerous. The Chair gave a summary of the work council has carried out to date raising traffic issues and speed calming options explored with Gloucestershire Highways and agreed it was very frustrating. It was felt by the resident that the speed surveys carried out by Highways do not give an accurate picture. County Cllr Awford suggested chicanes for Sivell Close and plans to raise this with the Local Highways Manager.

It was agreed to bring item 10 forward.

10. Highways

10.1 Council discussed the Sivell Close / Fircroft Road "rat-running" of traffic. It was resolved that the Clerk forwards the videos of the traffic incidents to the Local Highways Manager, raise the concerns and arrange a site meeting with the LHM.

10.2 Council discussed the adoption of roads and pavements in the new development off Longford Lane. The roads are currently the responsibility of David Wilson Homes. There is a continuing problem of cars parking on pavements in the development which Highways said they could look to install yellow lines to prevent parking once the roads have been adopted.

To receive a report from County Councillor.

Cllr Awford requested that his thanks be minuted for Cllr P Gough for all he has done for Longford over the years both as a councillor and as former chairman of the council. Sally Godwin has been appointed to replace Chris Riley at Highways who has left Gloucestershire Highways. The annual grass cutting has been brought forward due to the recent rapid growth, visibility splays are cut more often. Cllr Awford has reviewed the highways local funds with the Local Highways Manager and concentrating on drainage issues and also including some major resurfacing works. Improving

the drainage should help prevent potholes by removing the laying water. Local Plan Inspector’s report has been published. JCS Review should have been completed swiftly but still needs to be completed after 4 years.

To receive a report from the Borough Councillors.

Cllr Bocking circulated his report prior to the meeting. There had been a successful petition to implement measures to reduce flooding and examine flood risk in detail; the borough council will not allocate any new development sites prior to the completion of the Strategic Flood Risk Assessment including a detailed pluvial and fluvial flood risk assessment.

Cllr Gough highlighted some local issues regarding flooding: pumping station, the land adjacent Tewkesbury Road that was used by the roundabout contractors, Longford Lane by the traffic lights.

Cllr Doherty also highlighted that Sandhurst Lane is not coping with the water run-off from the fields, possibly the drains are silted up.

7. Finance / Procedures

- 7.1. Council approved the bank reconciliation and budget versus spend reports for May 2021. Proposed by Cllr Doherty, seconded by Cllr Gough, all in favour.
- 7.2. Council approved the payment of expenses for Clerk (£66.00). Proposed by Cllr Doherty, seconded by Cllr Ford, all in favour.
- 7.3. Council reviewed the Standing Orders and noted the minor amendments in the model template adopted.
- 7.4. Council reviewed the Financial Regulations and noted the minor amendments in the model template adopted. Cllr Doherty asked if Council has a 3 year budget forecast, this can be addressed in the autumn when the budget is next set.
- 7.5. Council reviewed the Code of Conduct and there were no amendments.
- 7.6. Council reviewed the Risk Management Scheme and noted that pandemic had been added as a risk item.
- 7.7. Council reviewed the direct debits and standing orders
- 7.8. Council reviewed the Council’s bankers and agreed the authorised signatories as: Cllr Doherty, Cllr Gough, Cllr Ford and Cllr Wallace. Once the new mandate has been confirmed by Lloyds Bank, any past councillors can be removed as signatories.
- 7.9. Council approved Cllr Wallace and Cllr Ford attendance at councillor training on 7th September 10am-noon (part 1) and 21st September 10am-noon (part 2) at a cost of £25 per councillor per course, both courses delivered online via Zoom. Cllr Ford to confirm his availability.
- 7.10. Council ratified the accounts for payment, proposed by Cllr Doherty, seconded by Cllr Ford, all in favour:

Invoice Date	Payee	Net	VAT	Gross	Budget
30/06/21	Salaries June 2021 & HMRC PAYE/NI	£772.19	£0	£772.19	Admin
21/05/21	BHIB Ltd	£472.36	£0	£472.36	Insurance
28/05/21	Glebe Contractors	£393.14	£78.63	£471.77	P&OS
06/07/21	Expenses	£66.00	£0.00	£66.00	Admin
				£1782.32	

8. Parks and Open Spaces

- 8.1. The Clerk requested assistance on producing a tender specification for creating a wildflower area. Cllr Awford suggested that the Clerk contact Maisemore PC who have been through the process already. Cllr Doherty was keen to involve the local school in some way with the memorial garden. **Action: Clerk**

- 8.2. The Council considered supporting a resident request for tree planting along the brook adjacent Fircroft Road and noted that the land is managed by Tewkesbury Borough Council who would require a licence for the parish council to take responsibility for the inspection and maintenance of the trees. It was noted that trees were originally in that location and removed by the Environment Agency as they interfered with the watercourse. Cllr Doherty proposed that the council is supportive in principle but not supportive of additional maintenance costs and liability issues. All in favour to advise Tewkesbury Borough Council. **Action: Clerk.**
- 8.3. Council considered measures to remove rabbits from the allotments; rabbit proof fencing circa £3000, or using a licensed pest controller to shoot the rabbits £800. This is thought to be the first year the allotment has suffered with rabbits and there are no burrows on the allotments site. It was resolved not to implement any rabbit proofing at this stage due to the high cost but the Clerk was instructed to research grants that may help with rabbit proof fencing before next growing season. **Action: Clerk.**

Cllr Awford left the meeting.

9. To consider arrangements for community events with Longford Village Hall

-)] First Aid / Bike Marking / World War talk, all in conjunction with the village hall:
 - o Bike Marking: The Police have been contacted regarding organising a bike marking event in Longford, Churchdown is having a bike marking event later this month. Cllr Doherty proposed, seconded by Cllr Gough, all in favour.
 - o First Aid training: Cllr Doherty, seconded by Cllr Wallace, all in favour. It was agreed in principle to arrange a community first aid training event with emphasis on CPR and using the defibrillators.
 - o Local connection regarding Gliders in second World War talk, Cllr Doherty, Cllr Ford seconded, all in favour. Date to be arranged in the autumn.
-)] Car boot 7th August 2021 to raise funds for the village hall refurbishment. Cllr Ford proposed supporting the event, seconded by Cllr Doherty, all in favour.
-)] 18th September event, thought to be a car boot. Agreed in principle.
-)] Village fete on Jubilee weekend 2022. Cllr Doherty proposed supporting the event, seconded by Cllr Ford. All in favour.

10. Highways item was discussed at the start of meeting.

11. To consider the Community Governance Review (deadline 15th September)

Cllr Ford spoke to this item and highlighted that a petition on change.org had been signed by a significant number of Horsbere Mews residents believing they had bought a property in Longford and found that there were actually residing within Innsworth parish. It was proposed and agreed that the boundary with Innsworth be moved to A40 and Horbsere Brook. There was a discussion about the Sandhurst boundary, the Longford residents living near to the Sandhurst boundary have expressed a desire to move into Sandhurst parish. **Action: Clerk** to put forward the proposal to Tewkesbury Borough Council, advise Innsworth PC and the Longford Park Academy as a courtesy.

Cllr Bocking left the meeting.

12. To receive reports for information:

-)] Allotments – 0 plots available but monitoring 6 plots that are not cultivated. Allotment competition is planned for 1pm 20th July.
-)] Finance – no new update; Clerk and Cllr Ford to arrange a date to check the accounts.

-) Personnel – no new update
-) Play Park & Playing Field – 2 swing seats to be re-installed before the summer school holidays.
-) Village Hall Working Group – there are plans to dig a trench to install a telephone line, it would be sensible to install electricity for lighting the driveway at the same time.

Next meeting Tuesday 7th September 2021 (no August meeting) at the village hall.

Meeting closed at 9.20pm.

DRAFT

LONGFORD PARISH COUNCIL					
BUDGET versus SPEND 2021/22					
	£	£	£		
INCOME	Budget	Received as at 30/07/21	Balance	Notes	
Precept	20750	10375	10375.00		
Allotments	500	460		£304 received March 2021	
Playing Field / Grants	300	300			
EXPENDITURE	Budget	Spent as at 30/07/21	Balance	Notes	
Staff costs	7000	2426.96	4573.04		
General Admin/expenses	2700	878.70	1821.30		
Insurance	700	472.36	227.64		
Donations	250	0.00	250.00		
Parks/Open Spaces	4500	2232.28	2267.72		
Allotments	2000	0.00	2000.00		
Maintenance	2250	350.00	1900.00		
Training	300	499.00	-199.00		
IT	150	0.00	150.00		
Newsletter/Website	200	0.00	200.00		
New equipment	0	0.00	0.00		
Projects	1500	10000.00	-8500.00		
Earmarked Reserves contribution	0	0.00	0.00		
	21550	16859.30	4690.70		
EARMARKED RESERVES as at April 2021					
Projects	5954				
Playground eqpt/fencing	15150				
Existing Notice Boards x 2	1600				
New Notice boards Fund	3199				
Defibrillators/cabinets	960				
Web/IT eqpt/Transparency fund	1550				
Fencing/other assets	5000				
Park furniture 12 benches	3600				
Annual inflation allowance	77				
TOTAL RESERVES	31136				

BANK RECONCILIATION 2021-22

BANK BALANCES 29 JULY 2021	
Lloyds Bank – Treasurer's Account (current)	£74,710.84
TOTAL MONIES IN BANK	£74,710.84
LESS OUTSTANDING CHEQUES	
TOTAL OUTSTANDING CHEQUES	£0.00
TRUE BALANCE AT 29/07/21	£74,710.84
Opening Balance at 01/04/21	£79,618.75
Receipts year to date	£12,542.05
Sub-total	£92,160.80
Expenditure year to date	£17,449.96
TRUE BALANCE AT 30/06/21	£74,710.84

Signed Clerk Date.....
 Name

Signed Chairman Date.....
 Name

Travel and Expenses Claim

Name JULIE SHIRLEY

Address

Use Code	Vehicle	Cubic	Office Use
E-essential	Registration	Capacity	Rate/
C-casual			Lump sum
C			45p per mile

Date	Destination	Details	Miles	Parking	Fares	Notes	
01/08/2021		August Home Office Allowance (electricity, broadband, heating)				£6 per week	£24.00
01/09/2021		September Home Office Allowance (electricity, broadband, heating)				£6 per week	£24.00
05/08/2021		Garden Centre Vouchers for Allotment competition					£50.00
10/08/2021		Postage Stamps					£7.92
13/08/2021		Allotment Competition trophy engraving					£7.00
20/07/2021	Longford	Allotment Competition	8				£3.60
02/08/2021	Longford	Meet Highways & Village Hall	8				£3.60
09/08/2021	Longford	Meet Highways	8				£3.60
12/08/2021	Longford	Playing Field	8				£3.60
13/08/2021	Longford	Meet Pest Controller	8				£3.60
23/08/2021	Longford	Inspect allotments	8				£3.60
28/08/2021	Longford	Bike Marking Event	8				£3.60
TOTAL							£138.12

I certify that:

- (a) Where I have used the above motor vehicle(s) on official business my policy of motor insurance indemnifies the employer against any third party claims arising out of use of that vehicle.
- (b) The particulars in this claim are correct and I have incurred expenditure additional to that which I would normally have incurred. I attach receipts where applicable.
- (c) I understand that the mileage allowance is at the current Local Government mileage allowance rate.

Signed (Claimant)..... Date.....

Signed (Chair/Vice-Chair)..... Date.....

Meeting date: 7th September 2021

Agenda number: 7.3

Topic: Laptop Disposal

Six years ago council bought a laptop using grant monies for Cllr E Doherty as he managed the website and produced the newsletter.

The Clerk now manages the website from her council laptop and if Council wishes to restart the newsletter this can also be managed by the Clerk.

What does Council wish to do with the redundant laptop and external backup drive? The laptop cost £500 in 2015, and the backup drive cost £88. The laptop needs a new battery.

Mr Doherty would like to retain the laptop if Council would consider disposal of the asset. Council can dispose of the assets, providing best value is obtained. A second-hand laptop is unlikely to be worth much considering the original cost and current condition.

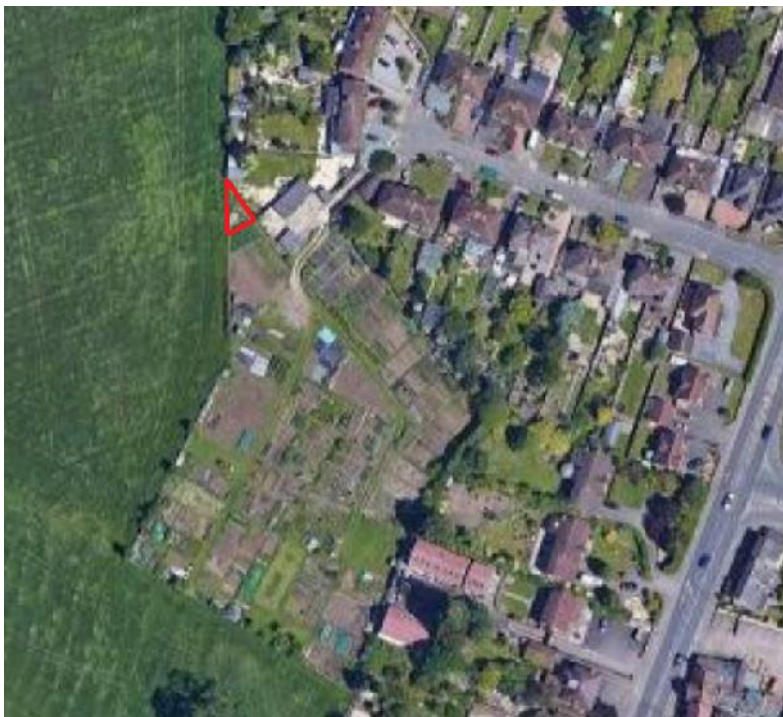
How does Council wish to proceed?

Meeting date: 7th September 2021

Agenda number: 7.4

Topic: Request to purchase small area of the allotment site

Council has received a request to purchase a small triangle of the allotment site that is adjacent to the garden of the requestor. The area is approximately 46 m² and is shown outlined in red below. It is part of a large allotment plot however this triangle appears to have been left wild.



There are specific rules the parish council must follow before it can dispose of land particularly if it is allotment land:

1. Council must achieve best value, so the land needs to be valued
2. Assuming Council agrees to the sale of the land, it then needs to seek permission from the Secretary of State.

The Council will need to demonstrate to the Secretary of State:

1. That the land in question is not necessary and is surplus to requirement;
2. That the number of people on the allotment waiting list has been effectively taken into account;
3. That the council has actively promoted and publicised the availability of sites and has consulted the National Allotment Society; and
4. That the implications of disposal for other relevant policies, in particular local plan policies, have been taken into account.

How does Council wish to proceed?

Meeting date: 7th September 2021

Agenda number: 7.5

Topic: Finance and Allotment Software

There are software packages available specifically for local council sector, to manage Finance and Allotments.

Currently we use Excel to record all our finances and allotment details which works fine but there are efficiencies in using specialist software.

In Finance, we record all payments and receipts in one spreadsheet then extract data to put into the bank reconciliation and budget spreadsheets. A Finance package would improve the reporting side of the accounts.

In Allotments, we keep a spreadsheet of the plots and ploholders. We separately maintain a file of tenancy agreements and correspondence. An Allotments package would store all those items together and make the generation of annual renewal letters a more automated process.

Scribe specialise in Finance (also cemetery and bookings software):

Setup fee	£187
Subscription (based on 2 year contract)	£288
First year costs:	£475+VAT

*Edge specialise in Finance and Allotments (also cemetery and bookings software):

Finance Setup and training	£276
Finance Subscription (based on 3 year contract)	£185
First year costs:	£461+VAT

Allotment Setup and Training	£202
Allotment Subscription (based on 3 year contract)	£191
First year costs:	£393+VAT

*The Clerk works part-time at Edge so cannot be involved in the decision making process.

There are 3 main providers in the local council software sector: Scribe, Edge and Rialtas – Rialtas are aimed at larger councils and is more expensive.

Does Council wish to explore using specialist software to manage the finances and allotments?

Meeting date: 7th September 2021

Agenda number: 7.6

Topic: Walnut Tree at Allotments

There is a large walnut tree at the allotments between 2 plots; estimated 6 metres tall. It provides some shade for the allotment but also will be taking goodness from the soil. It is unknown if the tree was planted on purpose but if it is to remain it needs maintaining.

Option 1

To reduce Walnut tree and remove all arisings from site. Price: £150.00 plus VAT

Option 2

To take down Walnut tree and remove all arisings from site. Price: £200.00 plus VAT

How does Council wish to proceed?



Inspection Finding Summary - Longford Parish Council

Report Date: 09 July 2021
 Site Group: eAll Groups
 Inspection Type: Annual Inspection



Site ID	Site Name	Site Reference	Site Archived	Item ID	Item Type	Item	Part Number	Item Archived	Inspection Date	Life Expectancy	Finding ID	Finding Details	Remedial Action	Risk Factor	Finding Type	Priority	Surface	Manufacturer	Finding Photo	Item Photo
82899	Longford Playing Field Play Area	1255931-414899	No	957617	Activity Equipment	Multi Play (Toddler)		No	27/07/2021		38240210	The freemans pole is less than 350mm from the platform and does not meet with the recommendations of BS EN 1176 Part 1	Monitor - No remedial work recommended	6	Compliance	No	Wet Pour	Wicksteed Playgrounds	Yes	Yes
82899	Longford Playing Field Play Area	1255931-414899	No	957619	Ancillary Items	Bench		No	27/07/2021		38240205	Parts of the timber are rough or splintered	Remove all rough or sharp edges	12	Maintenance	No	Grass	Unknown	Yes	Yes
82899	Longford Playing Field Play Area	1255931-414899	No	957608	Ancillary Items	Bench		No	27/07/2021		38271586	The paint is flaking off the metalwork	Rub down and re-paint	6	Maintenance	No	Grass	Base Letsure	Yes	Yes
82899	Longford Playing Field Play Area	1255931-414899	No	957613	Ancillary Items	Litter Bin		No	27/07/2021		38240217	The paint is flaking off the metalwork	Rub down and re-paint	10	Maintenance	No	Grass	Unknown	Yes	Yes
82899	Longford Playing Field Play Area	1255931-414899	No	957611	Fences	Fence - Timber & Mesh Infill		No	27/07/2021		38240209	The adjacent foliage is overhanging	Cut back and maintain	12	Maintenance	No	Grass	Unknown	Yes	Yes
82899	Longford Playing Field Play Area	1255931-414899	No	957620	Multi Use Games Area	Basket Ball Goal		No	27/07/2021		38240215	There is surface corrosion present on the item	Consider treating the item	10	Maintenance	No	Tarmac	Base Letsure	Yes	Yes
82899	Longford Playing Field Play Area	1255931-414899	No	957620	Multi Use Games Area	Basket Ball Goal		No	27/07/2021		38240216	There is or are fixings missing on the item	Replace all missing fixings	12	Maintenance	No	Tarmac	Base Letsure	Yes	Yes
82899	Longford Playing Field Play Area	1255931-414899	No	957620	Multi Use Games Area	Basket Ball Goal		No	27/07/2021		38240218	The goal hoop net has been damaged	Repair or replace as required	6	Maintenance	No	Tarmac	Base Letsure	Yes	Yes
82899	Longford Playing Field Play Area	1255931-414899	No	957623	Multi Use Games Area	MUGA Facility Sign		No	27/07/2021		38240219	A clearly visible facility sign should be provided in a prominent position with the wording as detailed BS EN 15312- the equipment is not intended for children less than 3 years old- the warning- Do not climb on the framework or nets- the warning- Do not hang on the ring (if provided)- the warning- Do not wear rings or other jewellery- name and telephone number of the administrator- number to call in case of accident	Provide signage to BS EN 15312 with all required information	10	Compliance	No	Tarmac	Base Letsure	Yes	Yes
82899	Longford Playing Field Play Area	1255931-414899	No	957606	Rocking Equipment	See Saw		No	27/07/2021		38240211	There is algae or moss growth on the surface resulting in slippery conditions	Clean and treat appropriately	12	Maintenance	No	Wet Pour	Wicksteed Playgrounds	Yes	Yes
82899	Longford Playing Field Play Area	1255931-414899	No	957607	Signs	Playground Sign		No	27/07/2021		38240204	BS EN 1176 Part 7 recommends that signage shall include emergency contact details and contact details of owner / operator for reporting maintenance issues	Provide additional information	12	Compliance	No	N/A	Unknown	Yes	Yes
82899	Longford Playing Field Play Area	1255931-414899	No	957616	Swings	1 Bay 2 Seat (Cradle)		No	27/07/2021		38240207	The bushes are showing signs of wear	Monitor for any further deterioration and replace as required	10	Maintenance	No	Rubber Tiles	Wicksteed Playgrounds	Yes	Yes
82899	Longford Playing Field Play Area	1255931-414899	No	957616	Swings	1 Bay 2 Seat (Cradle)		No	27/07/2021		38240206	Covid one seat and suspension were missing at the time of inspection and the inspector was unable to make a full compliance assessment	Replace missing seat(s) and suspension	4	Maintenance	No	Rubber Tiles	Wicksteed Playgrounds	Yes	Yes
82899	Longford Playing Field Play Area	1255931-414899	No	957616	Swings	1 Bay 2 Seat (Cradle)		No	27/07/2021		38240208	There are gaps opening in between the tiles	Monitor for any further deterioration and repair as required	8	Maintenance	No	Rubber Tiles	Wicksteed Playgrounds	Yes	Yes
82899	Longford Playing Field Play Area	1255931-414899	No	957612	Swings	1 Bay 2 Seat (Flat)		No	27/07/2021		38240213	Edge There are areas or parts of the timber on the structure that have rotted	Replace all affected timbers as required	10	Maintenance	No	Wet Pour	Wicksteed Playgrounds	Yes	Yes
82899	Longford Playing Field Play Area	1255931-414899	No	957612	Swings	1 Bay 2 Seat (Flat)		No	27/07/2021		38240212	Covid one seat and suspension were missing at the time of inspection and the inspector was unable to make a full compliance assessment	Replace missing seat(s) and suspension	4	Maintenance	No	Wet Pour	Wicksteed Playgrounds	Yes	Yes
82899	Longford Playing Field Play Area	1255931-414899	No	957612	Swings	1 Bay 2 Seat (Flat)		No	27/07/2021		38240214	There is some notable evidence of chain wear	Monitor for any further deterioration and replace when 40% worn	8	Maintenance	No	Wet Pour	Wicksteed Playgrounds	Yes	Yes

From: james town [REDACTED]
Sent: 13 August 2021 08:34
To: longfordpc@outlook.com
Subject: Possible village event

Follow Up Flag: Follow up
Flag Status: Flagged

Hello Julie

Just a quick email to enquire about the possibility of our small family orientated all human circus visiting Longford park in early September of next year.

We are a very small outfit our big top measures just 23m in diameter and together with our performance geared towards young families with Primary/junior school age children we believe we provide a great community event.

If this idea is of some interest to yourselves I would happily put together an information pack which contains our public liability and risk assessments etc together with references from previous venues both private and council.

Look forward to hearing from you

Kind regards James Town

James Richard's circus

Meeting date: 7th September 2021

Agenda number: 9

Topic: Emergency First Aid Course Options

Prices as at March 2020 – up to date prices requested 28th August 2021.

Community Heartbeat Trust

First Aid Course

Cost: £300+VAT for up to 25 attendees

Defibrillator Awareness Course (2 hours)

Cost: £250+VAT for up to 50 attendees

Malcolm Griffiths – Crucial Support

Basic Life Support & Defib Course (7 hours) certified by FAA

Cost: £35 per attendee for maximum 14 attendees

Basic Life Support & Defib (4 hours) certified by Crucial Support

Cost: £30 per attendee for unlimited attendees

St John's Ambulance

Info to follow

From: scott mc neill >
Sent: 24 August 2021 11:52
To:
Subject:

Dear Sir/Madam

The 20s plenty group campaigns for a speed limit of 20mph to be normal on residential streets and in town and village centres.

The group is currently mounting a campaign to persuade Gloucestershire County Council to adopt a 20mph speed limit as policy.

We are contacting Councils and other influential groups in the County to support us in this aim.

Would you as a Council be willing to support us or put us in contact with any local group or person who would be interested in joining the campaign?

Best regards,

Scott Mc Neill