

LONGFORD PARISH COUNCIL

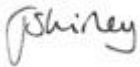
Email: clerk@longford-pc.gov.uk ~ Tel: 07759 118922

26th April 2022

I hereby give notice that the Annual meeting of Longford Parish Council will be held in **the upstairs dining room at The Longford Inn (Beefeater) on Tuesday 3rd May 2022 at 7.30pm.**

Members of the Council are hereby summoned to attend for the purpose of transacting the business as set out below.

All residents of the Parish are welcome to attend and a period of 15 minutes is set aside for members of the public to raise questions.



Julie Shirley, Clerk to Longford Parish Council

AGENDA

1. To elect Chair of Longford Parish Council and receive Chair's Declaration of Acceptance of Office
2. To elect Vice-Chair of Longford Parish Council
3. To appoint officers and representatives to the LPC committees / working groups / external bodies
4. To agree meeting dates for 2022/23
5. To note attendance and apologies for absence
6. To receive declarations of interest in items on the agenda
7. To approve the minutes of the meeting held on 5th April 2022.
8. To review outstanding actions from previous meeting.
9. To consider applications to fill councillor vacancies by Co-option (1 vacancy).

The meeting may be adjourned at this point for members of the Public to speak. (15 mins max)
Members of the public are welcome to speak regarding any matter on the agenda or any items they wish to bring to the attention of the Parish Council; the Parish Council is not permitted to make any decisions during the public session. Members of the public are not permitted to address the meeting once the public session is concluded.

10. Finance / Procedures

- a) To receive the end of year bank reconciliations (31st March 2022) and budget versus spend report for the 2021/22 accounts.
- b) To agree the dates (13th June to 22nd July 2022) for the Public Rights & Publication of Annual Governance & Accountability Return
- c) To approve the year-end balance sheet for 2021/22
- d) To approve the Annual Governance Statement (section 1) for 2021/22
- e) To approve the Annual Accounting Statements (section 2) for 2021/22
- f) To approve the purchase of Finance and Allotment Software
- g) To approve invoices for payment:

Invoice Date	Payee	Net	VAT	Gross	Budget
30/04/22	Salaries April 2022	£220.73	£0.00	£220.73	Admin
14/04/22	PATA (UK)	£95.40	£0.00	£95.40	Admin
				£316.13	

11. To agree arrangements for community events with Longford Village Hall

- a) Village fete on Jubilee weekend 2022.

12. To consider planning applications received after agenda published.

13. To receive an update regarding Highways including 20 is plenty campaign

14. To receive reports from representatives for information only:

-) Allotments
-) Finance
-) Personnel
-) Play Park & Playing Field
-) Village Hall Working Group.

Minutes of the Parish Council Meeting held on Tuesday 5th April 2022 at 7.30pm at Longford Village Hall

1. Attendance noted as

Cllrs K Doherty (Chair,) J. Ford, C. Byers, R Harris (item 5 onwards), D Melvin (item 5 onwards)

Also present: County Cllr Awford, Borough Cllr Ockelton, Mrs J Shirley (Clerk)

Members of public present: Two

Apologies: Cllr L Gough, Borough Cllr Bocking

2. Declarations of interest in items on the agenda

None.

3. Approval of the minutes of the meeting held on 1st March 2022

Council resolved to approve the minutes of the meeting held on 1st March 2022.

4. To receive an update on outstanding matters not on the agenda.

Sivell Close wildflower area: grounds maintenance contractor has mown a pathway as requested; the Clerk is investigating underground services.

5. Co-option (5 vacancies)

There were four applications to fill councillor vacancies by Co-option (5 vacancies).

The Council heard from the four candidates, two of which have experience of serving on councils. Cllr Doherty proposed co-opting Dawn Melvin and Richard Harris to the Council, Cllr Ford seconded, all in favour. The other two candidates were invited to stay for the meeting and if still interested in being co-opted can be voted on later. There was a pause in the meeting whilst Declarations of Acceptance of Office were completed.

To receive a report from the County Councillor.

Cllr Awford opened his report by advising that given an increase in his Highways Local Budget he had bid for some resurfacing on the A38 though the area of concern around the Lewis Avenue junction. He went on to advise the Parish Council that the current LHM was changing his role with Highways and moving on to the Project Team and for now to use Sally Godwin as the contact for Highways until the new LHM is appointed.

Since February his work has been dominated by flood issues given his roles with the Severn and Wye RFDC and work with the Environment Agency (EA). He had been asked by the EA to write a report around the February events and on submitting his report had been asked to speak at the RFDC debrief given his reports content. He had been critical of the Authorities messaging for the anticipated storm surge of the 18th of February, not in the need to prepare which he supported but the door-to-door messaging doing comparisons with 2007 by both GCC and TBC. He had also raised concerns about signage, barriers and communications between the Authorities and the EA. There had been some confusion as the well-made plans were not enacted as the Officers with that knowledge were on leave at that time.

Cllr Awford had been invited to attend the GRCC Flood Wardens Meeting the previous week where these issues were raised; the Officer from TBC recognised the issue and apologised for how that messaging was taken out in the Borough. At that meeting, many raised the issue of sewerage discharge issues, he suggested that Parishes highlight those areas for him to raise at a future RFDC meeting with the representative from Severn Trent to establish the need for further work in the Parishes impacted.

In answering a few questions about local issues he advised that he had committed funding to some improved signage and would seek to get a new drop down sign in Sandhurst Lane at a key point. In the future highways were less likely to use barriers as they simply get removed by vehicle drivers who think they can get through floods, highways only have advisory powers, enforcement is

a matter for the Police.

A Parish Councillor also highlighted his attempts to get the EA to investigate an obstructive willow tree in the Hatherley Brook and the effect this had on that part of the network. Cllr Awford will pick this issue up with the EA and also the relevant Officers at the LLFA.

He advised the Parish Council that he was actively working with the Borough Councillors around the wider drainage network related to both the A40 gateway project and the new developments that were already constructed and those yet to be constructed.

He asked to be copied into the Parish Councils considerations of the 20 mph zones as given the urban nature of much of the Parish it could be part of a wider cluster to negate an individual TRO process which is expensive and takes considerable time in consultation.

To receive a report from the Borough Councillors.

Council noted the report forwarded by Cllr Bocking prior to the meeting; Cllr Ockleton gave a verbal update and is liaising with Cllr Awford on flooding / drainage issues for the local area. The planning application for 166 dwellings at Twigworth has been deferred due to concerns about reliance that the surface water drainage scheme involves pumping the water off site into the road drainage. Cllr Ockleton has also requested an updated traffic and transport survey.

Cllr Ockleton left the meeting (8.05pm)

Cllr Awford left the meeting (8.05pm)

6. Finance / Procedures

- 6.1. Council received the bank reconciliation and budget analysis reports for February 2022.
- 6.2. Council noted that the National Salary Award for 2021/22 has been agreed as 1.75% with effect from 1st April 2021, a small amount of back pay for the Clerk to be added to the next payrun.
- 6.3. Council received the internal audit report for 2021-22.
- 6.4. Council approved the reimbursement of expenses to the Clerk (£340.90).
- 6.5. Council approved the quote to weed spray pavements and gutter 3 times a year at a cost of £385+VAT per visit. **Action: Clerk.**
- 6.6. Council discussed arrangements for the annual parish meeting and agreed to hold the annual parish meeting on Tuesday 3rd May at 7.30pm and follow it with the annual meeting of the parish council at 8pm.
- 6.7. Council approved the accounts for payment, proposed by Cllr Doherty, seconded by Cllr Ford, all in favour. Payments will be made using online banking, authorised by Cllr Ford and Cllr Doherty:

Invoice Date	Payee	Net	VAT	Gross	Budget
28/02/22	Glebe Contractors	£170.00	£34.00	£204.00	P&OS
03/03/22	Police & Crime Commissioner for Gloucestershire	£250.00	£0.00	£250.00	S137
08/03/22	GAPTC (audit)	£175.00	£0.00	£175.00	Admin
31/03/22	Salaries March 2022	£235.33	£0.00	£235.33	Admin
31/03/22	Expenses March 2022	£336.90	£4.00	£340.90	Admin
31/03/22	HMRC Q4	£176.40	£0.00	£176.40	Admin
01/04/22	GAPTC (subs)	£428.07	£0.00	£428.07	Admin
04/03/22	WaterPlus (DD)	£8.59	£0.00	£8.59	Allotments
				£1818.29	

7. Parks and Open Spaces & Allotments

- 7.1 Council resolved to replace the timbers on the two concrete benches with hardwood timber at a cost of £680, and to repair the two noticeboards at a cost of £110. **Action: Clerk.**
- 7.2 Council resolved to provide a skip for the allotments for May to clear winter rubbish. **Action: Clerk.**
- 7.3 Council agreed to meet for a walkabout around the field to identify hedging required and tree areas; Cllr Doherty proposed a small orchard for the corner of the playing field, seconded by Cllr Byers, all in favour. Proposed date for the walkabout is Monday 9th May at 3pm. **Action: All.**

8. To note arrangements for community events with Longford Village Hall

- 8.1. Village fete on Jubilee weekend 2022 – the Clerk gave a verbal update from the Village Hall Committee. Council considered the request for 2 small fairground rounds to attend the fete; Cllr Doherty proposed, seconded by Cllr Byers, all in favour. It was agreed to request a grounds deposit to cover the cost of any damages to the field, and site away from the football pitch. **Action: Clerk.**

9. Council considered the following planning applications:

Application no: 22/00355/FUL - Erection of two storey rear extension - 366 Longford Lane, Longford. The Council had no objections to the plans. **Action: Clerk.**

10. Council discussed updates from Highways including 20 is plenty campaign

Cllr Byers reported that Longford Lane still has considerable potholes; traffic appears to be moving slightly slower with the 20 is plenty signs in place. Council would like a 20mph zone throughout the parish. **Action: Clerk to advise County Cllr Awford.**

11. To receive reports for information:

-) Allotments – work party was arranged prior to the installation of the rabbit proof fencing. Allotment competition will be judged by the same person as last year and will be held on Monday 18th July, Cllr Ford will design a poster.
-) Finance – no update
-) Personnel – no update
-) Play Park & Playing Field – no update
-) Village Hall representative – no update.

Co-option

The two candidates confirmed they would like to be co-opted onto Council; Cllr Doherty proposed co-opting Rosie Meeks and Christina Young on the council, seconded by Cllr Ford, all in favour.

Next meeting: Tuesday 3rd May 2022 7.30pm for the Annual Parish Meeting followed by the Annual Meeting of the Parish Council at 8pm.

Meeting closed at 9.12pm

BANK RECONCILIATION 2021-22

BANK BALANCES 31 MARCH 2022	
Lloyds Bank – Treasurer's Account (current)	£76,095.16
TOTAL MONIES IN BANK	£76,095.16
LESS OUTSTANDING CHEQUES	
TOTAL OUTSTANDING CHEQUES	£0.00
TRUE BALANCE AT 31/03/22	£76,095.16
Opening Balance at 01/04/21	£79,618.75
Receipts year to date	£26,414.05
Sub-total	£106,032.80
Expenditure year to date	£29,937.64
TRUE BALANCE AT 31/03/22	£76,095.16

Signed Clerk Date.....
Name

Signed Chairman Date.....
Name

LONGFORD PARISH COUNCIL					
BUDGET versus SPEND 2021/22					
	£	£	£		
INCOME	Budget	Received as at 31/03/22	Balance	Notes	
Precept	20750	20750	0.00		
Allotments	500	1007		£304 received March 2021	
Playing Field / Grants	300	3250			
EXPENDITURE	Budget	Spent as at 31/03/22	Balance	Notes	
Staff costs	7000	6332.22	667.78		
General Admin/expenses	2700	1611.42	1088.58		
Insurance	700	472.36	227.64		
Donations	250	40.00	210.00		
Parks/Open Spaces	4500	7161.00	-2661.00		
Allotments	2000	498.87	1501.13		
Maintenance	2250	800.00	1450.00		
Training	300	599.00	-299.00		
IT	150	0.00	150.00		
Newsletter/Website	200	133.99	66.01		
New equipment	0	0.00	0.00		
Projects	1500	10425.00	-8925.00		
Earmarked Reserves contribution	0	0.00	0.00		
	21550	28073.86	-6523.86		
EARMARKED RESERVES as at April 2021					
Projects	5954				
Playground eqpt/fencing	15150				
Existing Notice Boards x 2	1600				
New Notice boards Fund	3199				
Defibrillators/cabinets	960				
Web/IT eqpt/Transparency fund	1550				
Fencing/other assets	5000				
Park furniture 12 benches	3600				
Annual inflation allowance	77				
TOTAL RESERVES	31136				

LONGFORD PARISH COUNCIL**BALANCE SHEET**

	Year ended 31 March 2022	Year ended 31 March 2021
Receipts		
Precept	£20,750.00	£21,240.00
Grants	£3,250.00	£0.00
Allotments	£1,007.00	£930.00
Playing Field	£0.00	£0.00
VAT Reclaim / Other	£1,407.05	£1,633.67
	<u>£26,414.05</u>	<u>£23,803.67</u>
Payments		
VAT	£1,863.78	£1,407.05
Staff costs	£6,332.22	£5,739.43
General Admin	£2,083.78	£2,982.50
Donations	£40.00	£20.00
Parks/Open Spaces	£7,161.00	£5,089.16
Allotments	£498.87	£3,006.20
Maintenance	£800.00	£2,010.00
Training	£599.00	£0.00
IT	£0.00	£0.00
Newsletter/Website	£133.99	£14.99
Notice board	£0.00	£0.00
New equipment/projects	£10,425.00	£2,295.00
	<u>£29,937.64</u>	<u>£22,564.33</u>
Excess Receipts/(Payments)	<u><u>-£3,523.59</u></u>	<u><u>£1,239.34</u></u>

Balance Sheet as at 31 March 2022

Opening Reserves	£79,618.75	£78,379.41
Excess Receipts	<u>-£3,523.59</u>	<u>£1,239.34</u>
	<u><u>£76,095.16</u></u>	<u><u>£79,618.75</u></u>

Represented by:

Bank Balances		
Lloyds Bank - Treasurer Account	76095.16	79618.75
Lloyds Bank - Business Savings	0	0
Unpresented debits	<u>0</u>	<u>0</u>
	<u><u>£76,095.16</u></u>	<u><u>£79,618.75</u></u>

Section 1 – Annual Governance Statement 2021/22

We acknowledge as the members of:

LONGFORD PARISH COUNCIL
ENTER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2022, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

www.longford-pc.gov.uk PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

Section 2 – Accounting Statements 2021/22 for

LONGFORD PARISH COUNCIL

	Year ending		Notes and guidance	
	31 March 2021 £	31 March 2022 £		
1. Balances brought forward	78,379	79,619	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.	
2. (+) Precept or Rates and Levies	21,240	20,750	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	
3. (+) Total other receipts	2,564	5,664	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	
4. (-) Staff costs	5,739	6,332	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).	
6. (-) All other payments	16,825	23,605	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).	
7. (=) Balances carried forward	79,619	76,095	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).	
8. Total value of cash and short term investments	79,619	76,095	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.	
9. Total fixed assets plus long term investments and assets	47,920	47,920	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.	
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).	
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	N/A	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
			✓	N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2022 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date

DD/MM/YY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

TO J. Shirley, Clerk to the Council
Longford Parish Council
PO Box 2281
Gloucester
Gloucestershire
GL3 9GT

Quote Date: 12/04/22

Quote No: Q17953A

QUOTE

AdvantEDGE - 5 Year Contract

- Allotments & Finance
- 1 concurrent user(s)
- 5 year, 3 year, 1 year & monthly contracts available (5 year shown)
- Initial setup includes user setup, email and configuration of module(s)
- Remote online one to one training via Microsoft Teams split into chargeable 1 hour sessions

Details	Qty	Unit Price	Net Amount
INITIAL SETUP			
AdvantEDGE Setup per concurrent user	1	£58.00	£58.00
AdvantEDGE Client Configuration per module	2	£76.00	£152.00
TRAINING			
AdvantEDGE Online Training - Allotments (2 hours)	1	£152.00	£152.00
ANNUAL FEES			
AdvantEDGE Allotments, Band 3, upto 100 plots pa, 5 Year Contract, annual fee	1	£220.00	£220.00
AdvantEDGE Finance, Band 0, upto £25,000 pa, 5 Year Contract, annual fee	1	£172.00	£172.00
10% discount for additional module	1	-£17.20	-£17.20
	Net Total		£736.80
	VAT Total		£147.36
	Quote Total		£884.16

I the undersigned accept this quotation:

TERMS

- Prices quoted are valid for 1 month from quote date

Name: _____

Signed: _____

Date: _____

- except 3rd party goods which are valid for 7 days.
- EDGE IT Systems Ltd. terms and conditions of sale apply & copies are available on request.
- Extra terms and conditions for AdvantEDGE and Epitaph apply if these products are quoted.

Please sign and email the order, making clear which alternative or additional options are selected if applicable.

Allotments

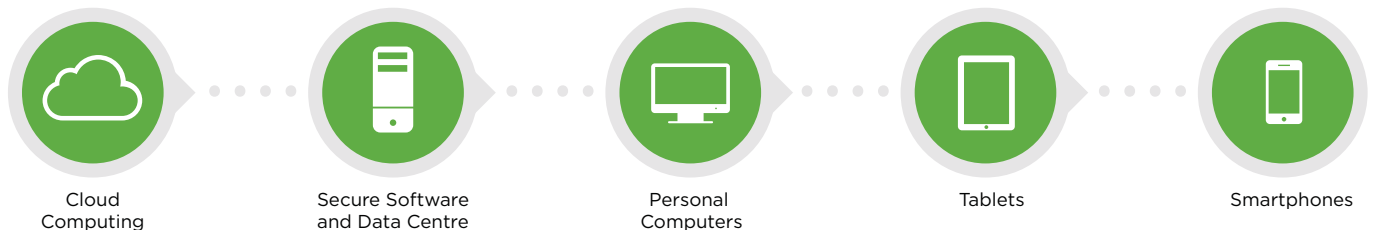
AdvantEDGE Allotments allows the user to manage the administration of multiple allotment sites.



Main Features

- Management of allotment sites and holders
- Paperless administration includes headed stationery, outbound email, and attachments
- Manage waiting list
- Allotment details include:
 - Plot reference, size and extra details e.g. greenhouse
 - Flexible charging including water charge, key deposit etc
 - Financial details and history
 - Inspection details & history
- Photographs and documents
 - Dashboard e.g. number of vacancies and number on waiting list
 - Document templates for mail merge including reminder notices, invoices, allotment agreements and notices to quit etc
- Workflow to simplify start of year procedure
- Annual renewals easily produced in a batch and can be emailed directly to holders
- Comprehensive reports
- All reports are easily previewed, printed, exported to PDF or Word, and emailed directly to recipients
- Integrates with the **AdvantEDGE Finance**
 - Transfer receipts to Finance module
- Integrates with **InspectEDGE** for allotment inspections
 - Ruggedised InspectEDGE tablet and App available separately
 - Inspections details and photographs recorded by InspectEDGE are saved in AdvantEDGE Allotments
- Mapping
 - Links with digital maps created by Pear Technology, charged separately

Online Hosting

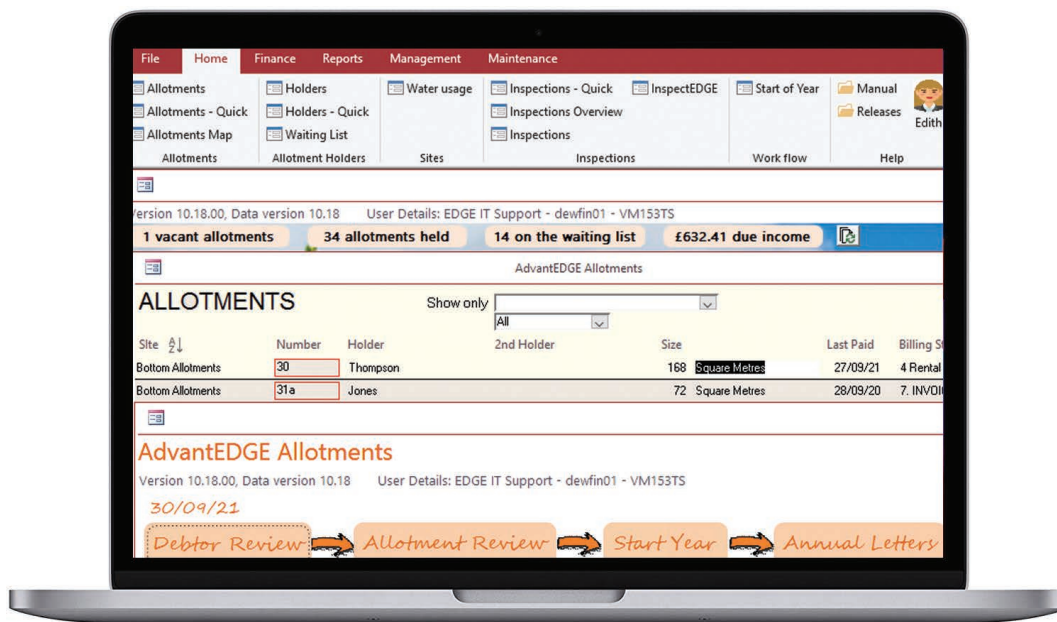


Allotments Pricing

Band	Allotment Plots (per annum)	5 Year Contract (annual price)
1	25	£134
2	50	£172
3	100	£220
4	250	£282
5	500	£362
6	1,000	£464
7	2,000	£596
8	4,000	£766
9	Unlimited	£984

3 year, 1 year and monthly contracts also available.

All prices correct as of 1st January 2022, and exclude VAT.



AdvantEDGE is **Software as a Service (SaaS)**. The software and data are held in the cloud on UK servers. Access is available from Windows, Apple or Android devices with an internet connection. You are always running on the latest version of the software and EDGE automatically backs up your data **every hour** at no extra cost to www.datto.com. **Support** is included in the price, and is available by phone, email and online helpdesk through which software enhancements can also be requested.

No Capital Expenditure. Payment for the use of **AdvantEDGE** is via a leased term contract; monthly, 1, 3 or 5 years. Pricing per concurrent user includes unlimited AdvantEDGE user logons. Each concurrent user account enables one AdvantEDGE user to connect at a time, and multi factor authentication (MFA) is available. Additional, concurrent users are £117 per annum and can use all AdvantEDGE modules subscribed to. **Escrow** is included to provide service for a 60 day period and the ability to download data with a 12 month software licence. Other escrow options available.

We offer online training by the hour, which is particularly useful for getting you started, for new members of staff and refresher training.



Finance

AdvantEDGE Finance software provides effective day to day, paperless finance administration and produces end of year accounts compliant with Account and Audit Regulations for Local Councils without the services of an accountant.

Main Features

- Two modes:
 - Receipts & Payments and Income & Expenditure
- Three versions:
 - **Lite** - simplified receipts & payments
 - **Classic** - either receipts & payments or income & expenditure
 - **Enterprise** - day books, ledgers, cost centres & nominals
- Paperless administration includes headed stationery, outbound email, and attachments
- Workflows for daily, weekly, monthly, quarterly and month/ year end
- Comprehensive reporting e.g. budget comparisons and annual return
- Cash book
- Produce sales invoices and purchase orders
- Manage regular payments and receipts
- All reports are easily previewed, printed, exported to PDF or Word, and emailed directly to recipients
- Quick bank Reconciliation
- Online VAT submission
- Protect against mis-administration with a built in 3 stage automatic locking process
- Precept calculator
- Manage Budget/Nominal Headings
 - Structure by committee/cost centre with 3 levels of sub-headings
- Control budget for 3 year period including a revised budget
- Budget journals
- Manage earmarked reserves and reserve movements
- Section 137, Section 106 expenditure and CIL
- Asset Register links to **AdvantEDGE Asset Manager** module
- Access to previous years accounts
- Reports only access available for auditors and councillors
- Payment authorisation facility for budget holders
- Payment approval facility for councillors

Online Hosting



Cloud Computing



Secure Software and Data Centre



Personal Computers



Tablets

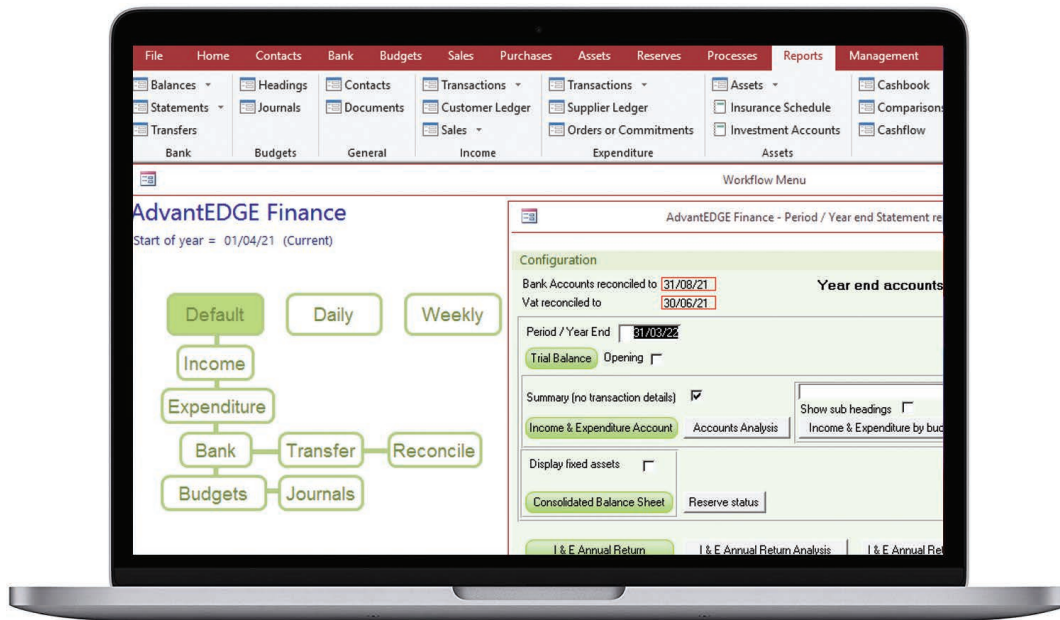


Smartphones

Finance Pricing

Band	Income (per annum)	5 Year Contract (annual price)
00	£10,000	£134
0	£25,000	£172
1	£50,000	£220
2	£100,000	£282
3	£150,000	£362
4	£250,000	£464
5	£500,000	£596
6	£1,000,000	£766
7	Unlimited	£984

3 year, 1 year and monthly contracts also available.
All prices correct as of 1st January 2022, and exclude VAT.



AdvantEDGE is **Software as a Service (SaaS)**. The software and data are held in the cloud on UK servers. Access is available from Windows, Apple or Android devices with an internet connection. You are always running on the latest version of the software and EDGE automatically backs up your data **every hour** at no extra cost to www.datto.com. **Support** is included in the price, and is available by phone, email and online helpdesk through which software enhancements can also be requested.

No Capital Expenditure. Payment for the use of **AdvantEDGE** is via a leased term contract; monthly, 1, 3 or 5 years. Pricing per concurrent user includes unlimited AdvantEDGE user logons. Each concurrent user account enables one AdvantEDGE user to connect at a time, and multi factor authentication (MFA) is available. Additional, concurrent users are £117 per annum and can use all AdvantEDGE modules subscribed to. **Escrow** is included to provide service for a 60 day period and the ability to download data with a 12 month software licence. Other escrow options available.

We offer online training by the hour, which is particularly useful for getting you started, for new members of staff and refresher training.