

Minutes of the Parish Council Meeting held on Tuesday 22nd September 2026 at 7.00pm at Longford Village Hall

Attendance noted as

C Byers (Vice-Chair), L Gough, C Young, D Melvin, J Tyler and C Tyler.

Also present: Mr J Kay (Clerk) and one member of the public.

In the absence of the Chair, the Vice-Chair assumed the role of Chair for the meeting.

1. To note apologies for absence

Apologies for absence were received from Parish Council Chair, Cllr R Harris, Cllrs K Doherty and G Bocking (all personal).

2. To receive declarations of interest in items on the agenda

Cllr Gough declared a non-pecuniary for Minute 10d

3. To approve the minutes of the meeting held on 28th July 2026

The minutes were signed by the Vice-Chair as a true record of the meeting.

4. To receive an update on outstanding matters not on the agenda.

It was highlighted that an ongoing issue of multiple mobile homes being situated at the Stables, Longford, including a breach of planning permissions, issues with sewerage and non-payment of council tax continues. The Clerk agreed to check emails sent to GCC by the previous Parish Clerk and enquire on progress. **Action: Clerk**

5. Public Participation

A member of the public highlighted the parking problems experienced on Saturday (19th September) when both football and a hire of the village hall were on at the same time. The Councillors discussed the issue, considering alternatives for additional parking and a letter regarding parking sent to football club by previous Parish Clerk.

6. Report from County & Borough Councillor.

It was noted that the Borough Councillor, Rai had submitted a written update. No update or apologies had been received from GCC Councillor Hands.

7. Planning

- a) The Councillors discussed the premises licence application - Planning Application 26/00777/FUL - 350 Longford Lane Longford Gloucester Gloucestershire: Front, side and rear single storey extension. **IT WAS RESOLVED** that the Parish Council had no objection to the application. **Action: Clerk**
- b) There was no update from the Cox's Brook Solar Farm Community Liaison Group.

8. Highways

In the absence of the Cllr Harris there was no highway update from his recent meeting with the Local Highway Manager.

9. Finance

- a. Council received the latest bank reconciliation and confirmed the balance £70,712.51 matches the bank statement as of 9th September 2026.
- b. Council received the updated 2026-27 budget report.

Signed

Date

c. The following payments were approved

Supplier	Details	Payment
John Kay	Salary	£241.20
Pata Payroll	Payroll	£40.35
HMRC	PAYE/NIC	£482.40
	Total	£763.95

10. Parks, Open Spaces & Allotments

- a) Cllr Byers reported that lots of watering was required over the summer period due to the hot weather and provided an update on replacement trees in the open space areas including 200 whips for the allotments. Tree stakes and rails would be required to protect the young trees. Cllr Byers had obtained a Belfast sink to make a wildlife pond.
IT WAS RESOLVED to purchase 1litre of Grazon and a sprayer to treat brambles.
- b) **IT WAS RESOLVED** to provide one bat/swift box on a tree, as an alternative to the Village Hall. **Action: Cllr Byers**
- c) The storage box had been installed, the spare padlock had been used. **IT WAS RESOLVED** to purchase another padlock from Gloucester Locksmiths.
- d) **IT WAS AGREED** for Cllrs Harris and Byers to agree the style and location for the memorial bench/plaque.
- e) **IT WAS RESOLVED** that working parties would be carried out at 11am on 3rd October 2026.

11. To receive reports from representatives:

- Allotments: **IT WAS AGREED** to encourage plot holders to use rainwater rather than the provide additional taps at the allotments. Most of the vacant plots have been leased. The new marker posts have not been delivered. **Action: Clerk**
- Finance: To be considered in minute 13.
- Personnel: To be considered in minute 13.
- Playing Field: No further updates.
- Village Hall: The kitchen upgrade is almost complete.

Cllr Melvin confirmed she would forward correspondence on fly tipping at various locations to the Parish Clerk and it was noted fly tipping was on the increase as a result of the Hempstead recycling and waste centre being closed for several months.

IT WAS RESOLVED that, because of the confidential nature of the business to be transacted, the public and press leave the meeting.

12. **IT WAS RESOLVED** to confirm the Clerk has successfully completed the probationary period and approve the permanent appointment.

13. Next Meeting Date.

It was noted the next meeting of Longford Parish Council is at 7pm on Tuesday 24th November 2026.

Meeting closed at 7:55pm.

Signed

Date