LONGFORD PARISH COUNCIL

www.longford-pc.gov.uk ~ Tel: 07759 118922

17th November 2026

I hereby give notice that the meeting of Longford Parish Council will be held in **Longford Village Hall** on **Tuesday 24th November 2026 at 7pm**.

Members of the Council are hereby summoned to attend for the purpose of transacting the business as set out below.

All residents of the Parish are welcome to attend and a period of 15 minutes is set aside for members of the public to raise questions.

J.Kay

John Kay, Clerk to Longford Parish Council

1. **To note attendance and apologies for absence**
2. **To receive declarations of interest in items on the agenda**
3. **To approve the minutes of the meeting held on 22nd September 2026**
4. **To receive an update on outstanding matters not on the agenda.**

5. **Public Participation** **(15 mins max)**

Members of the public are welcome to attend and in accordance with the parish council's Standing Orders may, at this agenda item, make representation, answer questions and give evidence at this meeting in respect of the business on the agenda. The Parish Council is not permitted to make any decisions during the public session.

Please note:

i. The period designated for public speakers shall not exceed fifteen minutes.
ii. No individual member of the public shall speak for more than three minutes unless directed by the Chair of the meeting.
iii. No question put shall require a response nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given.

Whilst members of the public are welcome to stay for the duration of the meeting there is no further opportunity for participation unless invited to do so by the Chair of the meeting.

6. **To receive a report from County & Borough Councillor(s)** **(5 mins)**

7. **Planning** **(5 mins)**
   a) To consider new planning applications including those received since publication of the agenda.
   b) To receive an update from the Cox's Brook Solar Farm Community Liaison Group.

8. **Highways** **(5 mins)**
   a) To receive an update from the Road Safety Working Group
   b) To receive an update on village gateways and vehicle activated speed signs.

9. **Finance / Procedures** **(30 mins)**
   a) To receive the latest bank reconciliation and confirm the balance matches the bank statement.
   b) To approve the invoices for payment.
   c) To consider the draft 2027/28 budget.
   d) To consider the draft WhatsApp Policy

10. **Parks, Open Spaces & Allotments** **(10 mins)**
    a) To receive an update on the playing field and community orchard and agree any actions
    b) To receive an update on the memorial bench.

c) To agree working party dates.
d) To consider access arrangements for parking at Village Hall.
e) To consider the Council's position on concessions for the hire of playing fields by Charitable organisations.
f) To consider the purchase of a bleed kit/cabinet for the Village Hall.
g) To confirm the purchase of ID badges and lanyards for Councillors and Clerk.

11. To receive reports from representatives of Allotments, Finance, Personnel, Playing Field and Village Hall, for information only.

12. To note the next meeting of Longford Parish Council is at 7pm on Tuesday 5th January 2027.